

VILLAGE BOARD MEETING

Trustee Mayernick called the Regular Village Board meeting to order at 7:00 p.m. in the absence of President Flaws.

Members Present: Eugene Mayernick, Wolfgang Henschik, John Meyer, John Reinbold, Risa Kuhlman and Neal Wiebelhaus

Also Present: Clerk Tamez; Jerry and Paula Anderson, 435 S. Welsh Road

Excused: Jeff Flaws

Clerk Tamez noted that proper notice of this meeting had been posted in accordance with the open meeting laws of the State of Wisconsin.

PUBLIC COMMENTS

Paula Anderson, Village Poet Laureate, read two poems to the Village Board.

APPROVAL OF MINUTES

On a motion by Trustee Wiebelhaus, second by Trustee Kuhlman, Board members approved the minutes of the Village Board meetings of November 21, 2016, and December 5, 2016, and waived reading thereof. Correction to spelling errors in SEH's name will be made along with adding Trustee Wiebelhaus as present at the meeting to the minutes of November 21, 2016.

UTILITY DISTRICT NO. 1 BUSINESS

Sanitary Sewer Status—SEH

The Board reviewed the Engineer's memo. Items will be discussed with the Engineer at the next Utility meeting.

Non-Routine Maintenance Event Procedures

This agenda item will be addressed at the next regularly scheduled Utility District meeting.

Possible Contract Extension with Area Septic for Maintenance of Sanitary Sewer

We are not in receipt of a new proposed contract at this time.

Motion by Trustee Reinbold to extend the current contract for 1 month until a new contract has been received, second by Trustee Meyer, passed.

Trustee Mayernick wants to make sure the contract shows we need a certificate of insurance with the Village as additional insured and showing auto liability and worker's compensation.

Update: Billing, Connections and Special Charges—Clerk Tamez

No new updates at this time.

Sewer Ordinance Update

The ordinance review is tabled until receipt of a draft from the Village Attorney.

VILLAGE BOARD BUSINESS

FIRE CHIEF MONTHLY UPDATE

Chief Moon was not required to attend. The Board reviewed his monthly report. There were 45 calls for November 2016. 11 in the Village of Wales, 34 in the Town of Genesee (New service area: 10) and 7 – other. Total runs for 2016—505 (New service area to date: 124). There were 6 fire calls (1 in the Village, 5 in Genesee), 2 motor vehicle accidents (none in the Village, 2 in Genesee), 37 EMS calls (10 in the Village, 27 in Genesee) and 7 mutual aid calls given. The report shows 1 workers comp claim in process, the Clerk was asked to find out more details on it.

CONSULTATION WITH VILLAGE ENGINEER

Review of the engineer's report was done under the Utility District agenda item.

PAY REQUEST NO. 7 FOR PHASE 3 SANITARY SEWER PROJECT—ADVANCED CONSTRUCTION, INC.

Motion by Trustee Reinbold to approve the Village Engineer's recommendation and authorize Pay Request No. 7 to Advanced Construction, Inc. in the amount of \$14,950.00, for work completed to date in conjunction with Phase 3 of the Sanitary Sewer Project, second by Trustee Henschik, passed. The amount reflects a retainage of \$15,000.00.

FINAL PAY REQUEST FOR PHASE 4 SANITARY SEWER PROJECT—ADVANCED CONSTRUCTION, INC.

Motion by Trustee Meyer to approve the Village Engineer's recommendation and authorize the final pay request to Advanced Construction, Inc. in the amount of \$22,444.50, for work completed to date in conjunction with Phase 4 of the Sanitary Sewer Project, second by Trustee Henschik, passed.

FINAL PAY REQUEST FOR PHASE 5 SANITARY SEWER PROJECT—ADVANCED CONSTRUCTION, INC.

Motion by Trustee Henschik to approve the Village Engineer's recommendation and authorize the final pay request to Advanced Construction, Inc. in the amount of \$22,868.00, for work completed to date in conjunction with Phase 5 of the Sanitary Sewer Project, second by Trustee Kuhlman, passed.

PAY REQUEST FROM JOHNSON & SONS PAVING LLC, FOR CONCRETE WORK DONE AT THE PUMPING STATION IN CONJUNCTION WITH SANITARY SEWER PROJECT

Concerns were raised regarding paying out without some retainage as the concrete was poured late in the year. Motion by Trustee Meyer to table the pay request to Johnson & Sons Paving LLC, pending further information and possible retainage being held, second by Trustee Henschik, passed.

PAY REQUEST FROM JOHNSON & SONS PAVING LLC, FOR ASPHALT WORK DONE AT THE PUMPING STATION IN CONJUNCTION WITH SANITARY SEWER PROJECT

Motion by Trustee Henschik to approve the Village Engineer's recommendation and authorize Payment to Johnson & Sons Paving LLC, in the amount of \$17,715.00 for asphalt work completed at the pumphouse in conjunction with the Sanitary Sewer Project, second by Trustee Meyer, passed. The amount reflects a retainage of \$1,000.00

YEAR-END AUDIT AND ACCOUNTING SERVICES CONTRACT WITH ROTROFF JEANSON & COMPANY SC

Motion by Trustee Meyer to approve the year-end audit and accounting services contract with Rotroff Jeanson & Company SC, wherein estimated fees will not exceed \$16,225.00 for the Village audit, \$5,000.00 for the TIF audit, \$2,000.00 for the Sewer audit and \$1,375.00 for the Financial Report Form, second by Trustee Kuhlman, passed.

SET CAUCUS DATE FOR 2017 AS JANUARY 16, 2017

Motion by Trustee Henschik to set the 2017 Caucus date as Monday, January 16, 2017, second by Trustee Reinbold, passed.

FINAL REQUEST FOR PHASE 6 SANITARY SEWER PROJECT—WOLESKE CONSTRUCTION COMPANY, INC.

Motion by Trustee Henschik to approve the Village Engineer's recommendation and authorize the final pay request to Woleske Construction, Inc., in the amount of \$21,667.50, for work completed in conjunction with Phase 6 of the Sanitary Sewer Project, second by Trustee Reinbold, passed.

RESIGNATION OF TRUSTEE NEAL WIEBELHAUS

Trustee Neal Wiebelhaus has accepted a new position with his current employer that will relocate him out of state. The Board thanked him for his service and wished him well.

Motion by Trustee Henschik to accept the resignation of Trustee Neal Wiebelhaus, effective at the end of the year, second by Trustee Kuhlman, passed.

BILLS APPROVED FOR PAYMENT

Bills submitted for 2016 were approved on a motion by Trustee Henschik, second by Trustee Wiebelhaus, passed.

Correspondence and miscellaneous files were submitted.

ADJOURNMENT

The Board adjourned at 7:44 p.m. on a motion by Trustee Wiebelhaus, second by Trustee Kuhlman, passed.

Submitted by:
Gail E. Tamez, Clerk